MANAGE Your Books!

Welcome to MANAGE Your Books! . This document will provide a brief program description, system requirements, installation, instructions, registration information, author contact information and product history.

Program Description

Powerful feature packed easy-to use program to organize and manage a personal, club, school, or business library. The program automatically indexes each entry by Title, Author, Subject, Book#, Catalog# and type.

The program fields include, Title, Author, Co-Author, Subjects (3), Type, Edition, Issue, Year, Pages, Book #, Catalog #, ISBN, Rating, Publisher, Location, Purchase Price, Current Value, Purchase Date, Where Purchase, Condition, High Market Value, Low Market Value, Note 1, Note 2, Loaned, Borrower, Due Date and a 64K memo field.

Browse Window

Click one of the five browse window tabs to display the data in a different sort order. VCR controls allow quick navigation through the database. Letter locators A - Z allow you to quickly move through the browse window based on the index tab currently selected.

Query Wizard

The query wizard allows you to quickly create and save your own queries in plain English.

The Query Wizard interface is very easy-to-use and guides your through building the query step-by-step.

Use the queries to view the data in the browse window or to print a report. Just print or view the item or items desired.

Can save, recall and modify previously saved queries.

Reports

Includes eight different reports and a full featured print preview.

Systems Requirements

* MicroSoft Windows 3.1; Windows 95 or NT

* 2 Meg hard disk space

Installation Instructions

Windows 3.1 Installation and Start-Up

1. Start Windows and Program Manager

2. Choose File|Run

3. Type A:\SETUP.EXE or B:\SETUP.EXE as applicable

4. Follow the on screen installation instructions.

5. To start the program click the MANAGE Your Books! icon in the MANAGE Series program group.

NOTE: *If you download the program from the Internet, on-line service or BBS, the program will be in a zip format. After unzipping the program choose FILE\RUN and type the drive and path where the file is located followed by **SETUP.EXE**. For example: **C:\ TEMP\SETUP.EXE**. Then follow the on screen instructions.*

Windows 95 Installation and Start-up

1. Click the Start button on the Taskbar.

2. Click Run

3. Type A:\SETUP.EXE or B:\SETUP.EXE as applicable

4. Follow the on screen instructions

5. To start the program click the MANAGE Your Books icon in MANAGE Series program group.

NOTE: *If you download the program from the Internet, on-line service or BBS, the program will be in a zip format. After unzipping the program choose FILE\RUN and type the drive and path where the file is located followed by* ***SETUP.EXE****. For example:* ***C:\ TEMP\SETUP.EXE****. Then follow the on screen instructions.*

Registration Information

MANAGE Your Books! may be registered for a fee of $19.95 plus $4 shipping/handling (North America), $8 shipping/handling (All Others). The program can be registered by completing the order form that can be accessed from the program Main Menu or by calling **1-800-257-7221** or faxing the completed order form to **770-591-4988**. The form can be mailed to:

TurboSystemsCo
P.O. Box 965368
Marietta, GA 30066-0007

Registration Benefits

As a registered user of MANAGE Your Books! you will receive the following benefits.

1. Licensed to use the program indefinitely.

2. A passcode and/or a new disk that will allow you to continue to use program after the 60 day trail period.

3. Free technical support via Email, fax or regular mail.

4. Discounts on other programs and products.

Contact Information

We only provided customer support to registered users, however if   you have a question and contact us via one contact methods below we will attempt to answer your one time questions as time permits.

Fax: 770-591-4988
CompuServe: 72427,1603
America On Line: LemT
Prodigy: RXJX53A
Email: support@turbosystems.com
        :lemt@aol.com
Internet World Wide Web: http://www.turbosystems.com

You can also write to us at:

TurboSystemsCo
P.O. Box 965368

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Product History Information

10-22-1996	v1.0	Initial release
10-26-1996	v1.01	Added a missing DLL.